

# HIRE AGREEMENT

Email: [rcommunitycentre@btinternet.com](mailto:rcommunitycentre@btinternet.com)



**LOTTERY FUNDED**

This hire agreement shall form the basis of a contract between Roundswell Community Centre Management Committee (henceforth referred to as "the Committee") and the Hirer. Once completed and signed by both parties, the Committee will agree to permit the hirer, in consideration of the sum(s) shown as "The Hire Charges" below plus any additional charges incurred in the provision of any relevant Entertainment Licenses, to use the premises, known as the Roundswell Community Centre, for the purpose (i) and the period (ii) as detailed below, subject to the terms contained in the "Standard Conditions of Hire".

The Hirer in return must undertake and agree to observe and perform the provisions and stipulations contained or referred to in the Standard Conditions of Hire (copy enclosed to be retained by the Hirer).

This agreement and a copy of the "Standard Conditions of Hire" shall be kept at the Roundswell Community Centre for reference in the event of any query or dispute.

\*Hirer to fill in unshaded boxes BLOCK CAPITALS PLEASE

## DETAILS OF HIRE

Date required .....

(if multiple bookings are required please attach separate list)

Purpose of hire (i) .....

Time requested (ii) from .....

to: .....

Numbers expected .....

Is kitchen required .....

Will bar be required .....

(if so please note (1) in the standard conditions of hire)

\* NOTE Bar licence will need to be obtained by you the hirer

## DETAILS OF HIRER

Name .....

Address .....

Post Code .....

Email .....

Phone number .....

Name of organisation  
represented .....

## HIRE CHARGES

Hire for.....hours @ £.....per hour = £.....

(+ Deposit, £.....) = Total £.....

Cheques payable to "**ROUNDSWELL COMMUNITY CENTRE**"

(please state who any returned deposit should be made payable to ..... )

I hereby confirm that I understand and agree to the terms and conditions detailed above and set out in the "Standard Conditions of Hire"

Signature of hirer ..... Date .....

Signed on behalf  
of the committee ..... Date .....

Please return completed form to:

**Helen Wheeler**  
**11 Blakeland Road**  
**Fremington**  
**Barnstaple**  
**Devon**  
**EX31 3AW**

**Mob: 07918 729201**